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PART I—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL

BACKWARD CLASSES WELFARE DEPARTMENT

Writers' Buildings, Kolkata-700 001

NOTIFICATION

No. 823-BCW.—08-03-2010.—In exercise of the power conferred by section 12 of the West Bengal Scheduled Castes and Scheduled Tribes (Identification) Act, 1994 (West Bengal Act XXXVIII of 1994), the Governor is pleased hereby to make, with immediate effect, the following amendments in the West Bengal Scheduled Castes and Scheduled Tribes (Identification) Rules, 1995, published under this Department notification No. 532-TW/EC/MR-177/96, dated the 14th October, 1996 in Part-I of the *Kolkata Gazette, Extraordinary*, dated the 14th October, 1996, as subsequently amended (hereinafter referred to as the said rules):—

Amendments

In the said rules,—

- (1) after rule 7B, insert the following rule:

“7BB. Application for certificates by electronic means.—(1) A person desiring to apply for certificate may, at his option, make an application on-line in Form IA in accordance with the instructions set out in the website www.castecertificatewb.gov.in, of the Backward Classes Welfare Department, which shall automatically be registered with the appropriate Block Development Officers in rural areas, the concerned Sub-divisional Officers in urban areas other than Kolkata, and the Additional District Magistrate, 24 Parganas (South) in Kolkata.

(2) Upon the successful completion and submission of an on-line application, the system shall automatically generate an application number, an acknowledgement slip in Form IAA along with the filled in application.

(3) An applicant, who has made application on-line, is required to take printout of acknowledgement slip alongwith the filled in application and paste photographs, and sign in the space earmarked for the purpose and submit it alongwith copies of all documents in support of his claim before the concerned Block Development Officers, Sub-divisional Officers, or the Additional District Magistrate, as the case may be, on 2nd or 4th Wednesday of any month within next sixty days from the date of on line submission of the applicant between 12.00 noon and 3.00 p.m. and attend the hearing alongwith all original documents in support of his claim.

(4) An applicant, who has made application on-line, shall be able to know the status of his application by log-in in his computer generated application number in this website mentioned in sub-rule (1).

(5) Subject to the provisions of sub-rules (1) to (4), the procedure as laid down in rule (2) of rule 7B, rule 7C, rule 7D, rule 7E and rule 7F shall apply *mutatis-mutandis*, for disposing of the on-line applications made under this rule:

Provided that the process of disposal of the application shall also be recorded on-line by the concerned functionaries, and shall have evidential value before the Court of Law.”;

- (2) in sub-rule (2) of rule 7C, for the words “three passport size black and white photographs”, *substitute* the following words “two colour passport size photographs, one attested and one unattested,”;
- (3) after Form I, *insert* the following forms:—

FORM - IA

[See rule 7BB(1)]

FORM OF ONLINE APPLICATION FOR SCHEDULED CASTE / SCHEDULED TRIBE CERTIFICATE

To
The Sub-Divisional Officer / Additional District Magistrate

Sir,

I do hereby apply for SC/ST Certificate in the following prescribed proforma, for which particulars are given below. I hereby undertake that the information is correct to the best of my knowledge and belief and if anything found contrary I would be liable for that.

Yours faithfully,

Date:

(Signature of applicant / guardian in case of minor)

Attach applicant's recent colour passport size photograph duly attested

1. (a) Applying for : SC / ST / OBC (b) Name of caste / tribe / :
 2. Full Name of Applicant :
 3. Father's Name :
 4. (a) Date of Birth :
 (b) Place of Birth :

| Village / Ward | Police Station | District | State |
|----------------|----------------|----------|-------|
| | | | |

5. Address since birth :
 (a) Present address :

| Para / House No. / Road / Village | Ward No. / G.P. | Post Office | District | State | PIN |
|-----------------------------------|-----------------|-------------|----------|-------|-----|
| | | | | | |

- (b) Other address(s) :

| Para / House No. / Road / Village | Ward No. / G.P. | Post Office | District | State | PIN |
|-----------------------------------|-----------------|-------------|----------|-------|-----|
| | | | | | |

6. Nationality : 7. Religion : 8. Sex :

9. Whether any of the blood relations of the applicant possesses Caste Certificate?
 If answer to point no. 9 is 'Yes':

| Name of cert. holder | Relation with applicant | Certificate No. | Date of Issue | Issuing authority |
|----------------------|-------------------------|-----------------|---------------|-------------------|
| | | | | |

10. Details of two(2) referees:

| Name of 1st referee | Address of 1st referee | Name of 2nd referee | Address of 2nd referee |
|---------------------|------------------------|---------------------|------------------------|
| | | | |

11. Whether the applicant or his family migrated from other State / Country?

If point no. 11 is 'Yes': Migration Certificate No. : Date of Issue :

| Village / Ward | Police Station | District | State | Country | Year |
|----------------|----------------|----------|-------|---------|------|
| | | | | | |

Date:

(Signature of applicant / guardian in case of minor)

FORMIAA
[See rule 7bb(2)]
Form of Acknowledgement Slip



Government of West Bengal
Backward Classes Welfare Department
Application for SC/ST/OBC Certificate

Acknowledgement Slip

Application No. : Date :
Name :
Father's Name :
Address :
Applied for : SubCaste :


Seal
& Signature

N.B.: Please use Application No. for further reference.
This Slip is valid if it is signed and sealed.

Software developed by NIC-WBSC, Kolkata

(4) for Form II, *substitute* the following form:—

“FORM II
[See rule 7(2)]
Form of Caste/Tribe Certificate

| | |
|--|---|
|  | |
| <p>GOVERNMENT OF WEST BENGAL OFFICE OF THE SUB-DIVISIONAL OFFICER SUB-DIVISION DIST. - _____ CASTE/TRIBE CERTIFICATE</p> | |
| Certificate No. - _____ | Date : _____ |
| <p>This is to certify that _____ son/daughter of _____ of village _____ P.O. _____ P.S. _____ in the district _____ of the state of _____ belongs to the _____ _____ which is recognized as _____ under the Constitution (Scheduled Caste) Order 1950 and the Constitution (Scheduled Tribes) Order 1950 as amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order 1956, and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.</p> | |
| <p>_____ and his family ordinarily reside(s) in the village _____ of the _____ district of the state of _____</p> | |
| Place : | |
| Date : | |
| <div style="border: 1px solid black; padding: 5px; width: fit-content;"> Applicant's recent colour passport size photograph downloaded </div> | <div style="border: 1px solid black; border-radius: 50%; width: 100px; height: 40px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> Office Seal </div> <div style="text-align: right; margin-top: 20px;"> Sub-Divisional Officer _____ _____ _____ </div> |

Note: The expression 'ordinarily resident' used here shall have the same meaning as in section 20 of the Representation of the People Act, 1950 (43 of 1950)'.

By order of the Governor,

BHAGWATI PRASAD GOPALIKA
Secy. to the Government of West Bengal.